

N. E. Railway



**Office of the
Principal Chief Material manager
Gorakhpur.**

No. S/545/Progress/Stores Instructions

Dated: 20-03-2024

**All Depot Officers,
All Div Officers,
All Purchase officers/HQ**

STORES INSTRUCTION No.01/2024

Sub:- Recommendations of JAG level Committee regarding the rescheduling of CSR generation dates.

The recommendation of the JAG level Committee, comprising Dy.CMM/IC/HQ, Dy.CMM/C&W/HQ, and Dy.CMM/Depot/NER/GKP, regarding the rescheduling of CSR generation dates, which has been endorsed by all three CMM's and approved by PCMM, is hereby attached for reference.(e-office-Computer no:- 113479)

The Committee recommended the monthly generation of CSR reports categorized by groups (Main Group/Subgroup), commencing from 1st December to June. (Schedule attached as Annexure-A). The CP (Contract period) is fixed for a duration of 12 months, beginning from 1st April of each financial year. [For ex: for procurement of items with CP starting w.e.f: 01-04-2026, CSR will get started generating from 1st Dec 2024 to June 2025]. Subsequently, the IP (Interim Period) can be adjusted accordingly. For Railway Board indent items, the IP is set fixed for a span of 24 months.

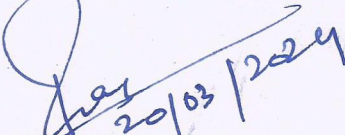
The Committee suggested tendering by the purchase sections in accordance with the categorization of items into groups starting with A, followed by B & C.

The Committee recommended discontinuing the current practice of manually submitting individual demands to Headquarters by the Depots. Instead, all Depots, including those attached with sheds, should make all efforts to update the consignee-wise EAC before generation of demand and shall also ensure to send all EAC in a consolidated fashion to HQ through e-office on a monthly basis.

Further in compliance with Railway Board Letter No: No.2023/RS(M)/SCM dated 20-12-2023 activity concerned with feeding of consignee-wise AACs in Advance Intimation sheet(AI) in iMMS by Depot's needs to be completed before generation of schedule of CSR for each items as attached in Annexure A.

This will be applicable for procurement cycle of CP(2026-27) onwards.

Encl: As above, 6 pages


(Pragati Kumar)
Dy.CMM/IC
for PCMM

Copy to :i-Secy. to PCMM- for kind perusal of PCMM.
ii-Secy. to PFA- for kindly perusal of PFA.
iii- CMM-I, II & III- for kind information please.

Scheduling of generation of CSRs

Sub: Recommendations of JAG Grade Committee regarding the rescheduling of
CSR generation dates

Ref:1.AMRS Inspection note (para -7 HQ review) dated 23-02-2024

2.Minutes of Purchase Officers meeting dated 16&17-11-2023

There exists a notable backlog of pending demands, contributing to a poor status of the shield parameter Adequacy of coverage. The accumulation of demands primarily in December, compounded by the non-clearance of the backlog, has resulted in a cluster of demands impeding the smooth functioning of the demand management process.

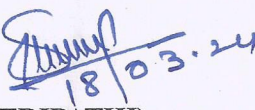
In view of above Committee recommends redistributing the demand generation process more evenly across months, with particular emphasis on the period following December. This realignment aims to enhance tender settlement times and the availability of stock items. Implementation of this directive is expected to significantly reduce the backlog of pending demands, thereby augmenting overall coverage adequacy.

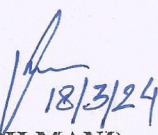
The Committee suggests monthly generation of CSR reports categorized by groups (Main Group/Subgroup), starting from 1st December to June. The (CP) is proposed for a duration of 12 months, beginning from 1st April of each financial year. Subsequently, the (IP) can be adjusted accordingly. In the case of Railway Board indent items, the IP can be set for a span of 24 months. (Schedule attached as Annexure-A).

The Committee suggests tendering by the purchase sections in accordance with the categorization of items into groups starting with A, followed by B &C. This approach will facilitate better fund management.

Furthermore, to streamline the process, the committee also recommends discontinuing the current practice of manually submitting individual demands to Headquarters by the Depots. Instead, all Depots, including those attached with sheds, should make all efforts to update the consignee-wise EAC before generation of demand and shall also ensure to send all EAC in a consolidated fashion to HQ through e-office on a monthly basis.


(PRAGATI KUMAR)
Dy.CMM/IC


(S.K. TRIPATHI)
Dy.CMM C&W


(KAUSTUBH MANI)
Dy.CMM /GKPD

Policy: Scheduling of CSR's generation : No. S/Misc/Progress Dated-18-03-2024

Due Date of Stock items for Generation of CSR

M.Group / Sub Group	No of PLs	Description	Due Date of Generation of CSR	IP Month	CP	
					From	To
1000-1098	107	ALCO/ DLW LOCOMOTIVES B.G./M.G.	01-12	16	01-04	31-03
1100-1198	239	ALCO/ DLW VEHICLE PORTION	01-01	15	01-04	31-03
1200-1598	180	ALCO/ DLW ELECTRICAL PORTION	01-02	14	01-04	31-03
1601-1698	280	GENERAL MOTORS WDG4/WDP4/HHP LOCO	01-03	13	01-04	31-03
1701-1738	173	GENERAL MOTORS WDG4/WDP4/HHP LOCO	01-04	12	01-04	31-03
1739-1798	155	GENERAL MOTORS WDG4/WDP4/HHP LOCO	01-05	11	01-04	31-03
1801-1998	248	GENERAL MOTORS WDG4/WDP4/HHP LOCO	01-06	10	01-04	31-03
2001-2399	168	A.C.ELECTRIC LOCOS,	01-12	16	01-04	31-03
2401-2516	189	A.C .ELECTRIC LOCOS OF C.L.W.	01-01	15	01-04	31-03
2517-2530	165	A.C .ELECTRIC LOCOS OF C.L.W.	01-02	14	01-04	31-03
2531-2569	328	A.C .ELECTRIC LOCOS OF C.L.W.	01-03	13	01-04	31-03
2570-2698	278	A.C .ELECTRIC LOCOS OF C.L.W.	01-04	12	01-04	31-03
2701-2925	186	AC THREE PHASE ELECTRIC LOCOS	01-05	11	01-04	31-03
2926-2999	182	AC THREE PHASE ELECTRIC LOCOS	01-06	10	01-04	31-03
3001-3031	162	I.C.F.COACHES BG/MG	01-12	16	01-04	31-03
3032-3092	181	I.C.F.COACHES BG/MG	01-01	15	01-04	31-03
3093-3102	184	ICF E.M.U. COACHES B.G./ M.G.	01-02	14	01-04	31-03
3103-3190	182	DIESEL RAIL CARS B.G./M.G./N.G.	01-03	13	01-04	31-03
3191-3350	198	BEML/LHB COACHES	01-04	12	01-04	31-03
3351-3806	317	BEML/LHB COACHES	01-05	11	01-04	31-03
3807-3998	227	EMU ITEMS/WAGON ITEMS	01-06	10	01-04	31-03
4001-4398	184	CABLES, CONDUCTORS AND WIRES	01-12	16	01-04	31-03
4401-4598	181	TRAIN LIGHTING	01-01	15	01-04	31-03
4601-4998	127	TRD ITEMS	01-02	14	01-04	31-03
5001-5998	92	SIGNAL AND TELECOM ITEMS	01-03	13	01-04	31-03
6001-6998	152	P- WAY, PIPE, TUBES AND FITTINGS	01-12	16	01-04	31-03
7001-7332	136	ABRASIVES,BRUSHES,FASTENERS ETC.	01-01	15	01-04	31-03
7333-7590	122	FASTENERS ETC	01-02	14	01-04	31-03
7591-7998	150	HARDWARE, RUBBER, PAINTS,CLOTH ETC.	01-03	13	01-04	31-03
8001-8098	59	PETROLEUM AND PETROLEUM PRODUCTS	01-04	12	01-04	31-03
8101-8302	141	ACID, CHEMICALS, STATIONERY ETC.	01-05	11	01-04	31-03
8303-8398	135	ACID, CHEMICALS, STATIONERY ETC.	01-06	10	01-04	31-03
8401-8998	55	REFRACTORIES, BEARING,FIRE FIGHTING EQU.	01-12	16	01-04	31-03

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M.Group / Sub Group	No of PLs	Description	Due Date of Generation of CSR	IP Month	CP	
					From	To
9001-9098	80	METALS (FERROUS),	01-12	16	01-04	31-03
9101-9198	33	METALS (NON – FERROUS)	01-01	15	01-04	31-03
9201-9298	6	FUEL AND FUEL OILS	01-12	16	01-04	31-03
9301-9398	19	TIMBER	01-01	15	01-04	31-03
Railway Board Indent Items						
11025207	-	BG LOCOMOTIVE WHEELS	01-04	24	01-04	31-03
11230058	-	Wheel Mono block (Rough machined)'S	01-04	24	01-04	31-03
11230204	-	M.G.LOCOMOTIVE WHEEL	01-04	24	01-04	31-03
17230147	-	WHEEL [ROUGH MACHINED] FOR WDP-1 [EMD LOCO] TO RDSO	01-04	24	01-04	31-03
30010354	-	HELICAL SPRING CENTRELESS GROUND TO ICF	01-04	24	01-04	31-03
30010743	-	HELLICAL SPRING CENTRELESS GROUND TO ICF	01-04	24	01-04	31-03
30020372	-	WHEEL SOLID TO ICF COACHES	01-04	24	01-04	31-03
30020645	-	ROUGH FORGED AXLE FOR BG COACHING STOCK 16.25T	01-04	24	01-04	31-03
30050029	-	HELLICAL SPRING BOLESTER N/A-I	01-04	24	01-04	31-03
30050716	-	HELLICAL SPRING BOLESTER AC -I	01-04	24	01-04	31-03
31010120	-	Axle (Rough Machined for EMU)	01-04	24	01-04	31-03
33509025	-	SOLID FORGED WHEEL (ROUGH TURNED) FOR FIAT TYPE	01-04	24	01-04	31-03
33500356	-	Primary Spring for Generator Car (Inner) for FIAT type bogies	01-04	24	01-04	31-03
33500368	-	Primary Spring for Generator car (Outer) for FIAT type bogies	01-04	24	01-04	31-03
33500370	-	Secondary Spring for Generator car Side - 1 (Inner) of LHB coaches	01-04	24	01-04	31-03
33500381	-	Secondary Spring for Generator car Side -I (Outer) of LHB coaches	01-04	24	01-04	31-03
33500393	-	SECONDARY SPRING INNER FOR GENERATOR CAR, SIDE -02	01-04	24	01-04	31-03
33500400	-	Outer Secondary Spring for generator car side-2 for FIAT bogie	01-04	24	01-04	31-03
33500678	-	Primary spring {outer} for LHB Non AC coaches	01-04	24	01-04	31-03
33501373	-	Secondary spring inner for Non AC FIAT bogies	01-04	24	01-04	31-03

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M.Group/ Sub Group	No of PLs	Description	Due Date of Generation of CSR	IP Month	CP	
					From	To
33503047	-	Primary Spring Inner for Chair car of FIAT bogies	01-04	24	01-04	31-03
33503059	-	Secondary Spring Inner for FIAT bogie of LHB coaches	01-04	24	01-04	31-03
33503060	-	Secondary Spring Outer for FIAT bogie of LHB coaches	01-04	24	01-04	31-03
33505093	-	Secondary Spring outer for FIAT type GS bogies to RCF	01-04	24	01-04	31-03
33500666	-	Primary Spring For LHB Non AC Coaches [inner] type	01-04	24	01-04	31-03
33500071	-	UIC-130 Pre-sealed, Pre-set and Pre- Lubricated Cartridge Taper Roller Bearin	01-04	24	01-04	31-03
30050716	-	Helical Spring Centreless Ground for bogie bolster suspension	01-04	24	01-04	31-03
85039068	-	Direct mounted double row self aligning spherical roller Bearing	01-04	24	01-04	31-03
85131106	-	Direct Mounted Double Row Self Aligning spherical Roller Bearing	01-04	24	01-04	31-03
38037350	-	Cartridge taper roller bearing 6"x11" class 'E' complete	01-04	24	01-04	31-03
33505226	-	Semi finished LHB axles to ICF Drg. No. AAA02045 alt. b	01-04	24	01-04	31-03
38064510	-	Wheel Disc. Box'N' Type to Drg. No./W/WL-4764/R	01-04	24	01-04	31-03
38064522	-	BOX N Axles (Rough turned) (22.9 Axle load)	01-04	24	01-04	31-03
31027088	-	EMU/DEMU/MEMU Wheels to Drg.No. K-4004 9forged wheel	01-04	24	01-04	31-03
31020264	-	BG 20.32.TONNES ROUGH TURNED AXLE FOR EMU/DMU/MEMU MOTOR COACHES	01-04	24	01-04	31-03
17230044	-	WHEEL DISC FOR WDG4 LOCOMOTIVE	01-04	24	01-04	31-03
25060028	-	ROUGH TURNED AXLE FOR WAP4 locomotive	01-04	24	01-04	31-03
25060090	-	ROUGH TURNED AXLE FOR WAP4 locomotive	01-04	24	01-04	31-03
29050054	-	WAG-9/WAP-7 LOCO Wheels	01-04	24	01-04	31-03
29050042	-	Rough Turned Axle (3-Phase) for WAG-9 & WAP-7	01-04	24	01-04	31-03
80014318	-	RR 606	01-04	24	01-04	31-03
80010349	-	RR 460	01-04	24	01-04	31-03

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M.Group/ Sub Group	No of PLs	Description	Due Date of Generation of CSR	IP Month	CP	
					From	To
80034810	-	Grease Servogem RR-3	01-04	24	01-04	31-03
80031365	-	Servocote T 170	01-04	24	01-04	31-03
80014823	-	Terbine Oil	01-04	24	01-04	31-03
80030130	-	AAR approved Grease	01-04	24	01-04	31-03
90230334	-	Mild Steel Equal Leg Angle	01-04	24	01-04	31-03
90230838	-	Equal Leg Angle 75 x 75 x 10 mm	01-04	24	01-04	31-03
90230620	-	Equal Leg Angle 65 x 65 x 8 mm	01-04	24	01-04	31-03
90402443	-	Mild Steel Plate 5x1250x6300	01-04	24	01-04	31-03
90402900	-	Mild Steel Chequered Plate 5x1250x6300	01-04	24	01-04	31-03
90403502	-	Mild Steel Plates 6x1250x 5000 to the specification IS:2062	01-04	24	01-04	31-03
90406308	-	Mild Steel Plates 8x1250x 5000 to the	01-04	24	01-04	31-03
90410786	-	Mild Steel Plates 10x1250x 5000mm to the specification	01-04	24	01-04	31-03
90411687	-	Mild Steel Plates 12x1250x 5000mm to the specification IS:2062:2011	01-04	24	01-04	31-03
90413581	-	Mild Steel Plates 16x1250x 4500mm to the specification IS:2062:2011 Grade	01-04	24	01-04	31-03
90414688	-	Mild Steel Plates 20x2000x 5000 mm to the specification IS:2062:2011 Grade	01-04	24	01-04	31-03
90416181	-	Mild Steel Plates 25x2000x 6300mm	01-04	24	01-04	31-03
90516310	-	Mild Steel Sheet 1.6x1250x 2500mm to the specification	01-04	24	01-04	31-03
90521237	-	Carton Steel sheet 2 mm thick in size of 2.00 mm x 1250mm x 2500mm	01-04	24	01-04	31-03
90523155	-	Mild Steel Sheet 2.5x1250x 2500mm	01-04	24	01-04	31-03
90525358	-	Mild Steel Sheet Size 3.15x1250x 2500mm to the specification	01-04	24	01-04	31-03
90402212	-	Corrosion Resistant plates 5x1500x8000 mm to the spen.	01-04	24	01-04	31-03
90406163	-	Corrosion Resistant plates 8x1500x4000mm	01-04	24	01-04	31-03
90526430	-	Corrosion Resistant plates 10x1250x5400	01-04	24	01-04	31-03
90516540	-	Corrosion Resistant CR Sheet 1.6x1250x2500 mm	01-04	24	01-04	31-03
90526260	-	Corrosion Resistant HR Sheet 3.15x1200 x3000 mm	01-04	24	01-04	31-03
90411559	-	MS Plate 16X2500X 13500mm, IS:2062- 2011,	01-04	24	01-04	31-03


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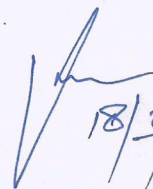
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M.Group/ Sub Group	No of PLs	Description	Due Date of Generation of CSR	IP Month	CP	
					From	To
90411912	-	MS Plate 20X2500 X2500mm, IS:2062- 2011,	01-04	24	01-04	31-03
90411122	-	MS Plate 10X2500X 12500mm, IS:2062- 2011,	01-04	24	01-04	31-03
90421267	-	MS Plate 12X2500X12500mm, IS:2062- 2011,Quality Bo Grade,	01-04	24	01-04	31-03
90412448	-	MS Plate 36X2500X 13500mm,IS:2062- 2011, B0 Grade,	01-04	24	01-04	31-03
90221229	-	M S Channel 250 x 82 mm	01-04	24	01-04	31-03
90812542	-	4 MM x1250 x3000 MM Corrosion Resistant Stainless Steel Sheet/plates 4mm	01-04	24	01-04	31-03
90221151	-	M.S.CHANEL 200X75 MM	01-04	24	01-04	31-03
90231120	-	MS Angle 100X100X10mm,12 M Long,	01-04	24	01-04	31-03


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 PY. CHH/2C.


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